Clarification on Pre-Bid Queries Under DPMU Section No Clause, **RFP Clause** Clarification SI.No **Sub Clause and Page** Query no RFP Package-I: Team Lead-9. As per Annexure-IV, Format for financial proposal Refer revised ANNEXURE-A Enclosed. 1 M&E Expert- 6. Infrastructure Expert- 14, Finance Expert-1 and HR Expert-1 Package-I: No. of specialist= 10+2 Team Leads Package-II: Team Lead-14 (including 2 in state cell), including Finance Expert & HR Expert and 23 no. Other Experts (M&E Expert and Infrastructure M&E Expert- 7 and Infrastructure Expert- 19 Expert) Package-II: No. of specialist= 10+2 Team Leads Annexure-A including Two at State Cell and 23 no. Other Experts (M&E Expert and Infrastructure Expert). Kindly Clarify. Also, based on our experience in similar projects in No full time manager needed but Firm India, we feel the need of atleast one full time to have office and Representative at Resident Project Manager (refer GCC clause no. Bhubaneswar for Co coordinating with 4.5)/Project Manager for each package. Hence, **SUDA** kindly confirm if we can consider the cost for the same while preparing the financial proposal. Kind confirm if there is any page limit for this. Methodology including There is no page limit. Marking to be **Management Plan** done based on presentation to be given by firm. Time allowed will be 15 A detailed write-up under the Minutes. Accordingly write –up to be following heads to be given based on presentation to be submitted along withthis offer. made [maximum fifteen(15) slides]. i. Appreciation of the project Appendix-1, and response to the ToR. 2 Section G ii. Methodology including work plan and proposed management plan. iii. Provisions to secure and retain professionals.

Clarification on Pre-Bid Queries Under DPMU Section No Clause. **RFP Clause** Clarification SI.No **Sub Clause and Page** Query no RFP Annexure-V. clause **Qualification of Expert** Post Graduate Diploma in Management/Planning is permitted if course is 2 years full time for Team Lead: 2 years Full time Post Graduate Diploma in Management/Planning MBA qualification. MBA from may kindly be allowed. а college/University of repute. 3 He/she should have basic knowledge computer application. <u>M</u>&E Expert: Regular MBA/Bachelor of Engineer C.1 Planning Expert Please specify their qualification and experience Planning expert will have qualification 4 requirement. and experience better than Team lead C.2 Project Engineering Appendix-1 and project Engineer better than Expert Infrastructure expert to guide them. We understand that the project may require No additional payment for back end additional input of some senior senior consultant is payable. Firm to x. The FIRM shall position its faculties/consultants in advisory position for some arrange service when required from team of professionals at the critical input during this assignment. overall amount. **DUDA** respective for 5 Being an international consultant has an in house accomplishment of assigned pool of highly qualified national as well as tasks. Additionally, the FIRM international experts for water, wastewater, position shall senior sanitation, solid waste management, urban Section-V. faculties/consultants in infrastructure etc. and since they are highly paid Clause 5 advisorv position for expert, we request for an additional payment for the critical input to such input may kindly be allowed if required. assignment. The FIRM shall make their own arrangements for this purpose from the overall amount payable as per the payment schedule.

SI.No	Section No Clause, Sub Clause and Page no RFP	RFP Clause	Query	Clarification
6	Data Sheet, Clause no. 17c and 23, Page no. 14	Proposals must be submitted no later than the following date and time:19-09-2019 up to 17 hours (5 PM)	We request you to kindly extend the due date of Proposal Submission by another 2 weeks from the date of receipt of the Pre-proposal Clarifications, which will give us reasonable time to compile our "Technical Proposal document" and prepare a very comprehensive & competitive "Financial Proposal".	Revised Bid submission date given in Addendum-1. Please refer to the same
7	Data Sheet, Clause 6	Technical proposal to be submitted: YES, as per form given at Section –Illalong with all supporting documents Single proposal for 3 Packages.	Kindly provide a list of documents to be submitted along with Technical Proposal.	Documents required are mentioned specifically in RFQ which are to be enclosed.
8	Section-V, clause 7	Facilities To be provided by the Firm/Agency to Experts from O&M charges All Experts to be provided with Laptop and internet connectivity, Telecommunication expenses, all travel cost within ULB and attending meeting at PD-DUDA level. All office stationeries required for proper functioning of Experts to be provided by the FIRM/AGENCY. Only office sitting space and arrangement will be provided by Client free of charges. For visit of Experts to Bhubaneswar with special approval of department TA &	It is understood that the client will provide fully furnished office in all the ULBs with water supply, electricity etc. at free of cost to the consultant.	No change in RFP condition. Office sitting facilities with free electricity and water will be provided to all experts.

Clarification on Pre-Bid Queries Under DPMU Section No Clause. SI.No **RFP Clause** Clarification **Sub Clause and Page** Query no RFP payable Extra as per rate applicable to class-1Govt. employee of the state. In all projects, an advanced payment of 10% of the 9 No change in RFP. No advance consultancy fee as mobilization advance is payable. generally paid to the consultant which is adjusted by the Client in equal installments by adjusting the General Advance Payment same from the consultant's monthly invoices until the advance payment is fully set off. Hence requesting you to kindly consider. While submitting the proposal Kindly confirm if we need to submit one Technical 10 Yes. One Technical proposal for both the bidder has to ensure that proposal (original plus one copy) for both the packages and two Financial bid package and two separate financial proposal a technical Proposal inoriginal separately for each Package to be to be kept in sealed envelope (original) for each package. submitted. with superscription "Technical Proposal forEstablishment and Operationalization of District Project Management Unit(PMU) in Odisha" and Financial Proposal for the in original to be kept in Data Sheet, clause separatesealed envelope with 16 superscription "Financial Proposal for Establishment andOperationalization District Project Management Unit (PMU)PACKAGE No --". Both the above two sealed envelopes to be kept in an outerenvelope marked under: On the envelope clearly write/print in bold capital letters"DO NOT OPEN

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Clarification on Pre-Bid Queries Under DPMU Section No Clause. **RFP Clause** Clarification SI.No **Sub Clause and Page** Query no RFP **PRESENCE** OF THE CLIENT'SREPRESENTATIV E AND PRIOR TO 10th September 2019 (4PM)". Kindly clarify whether the consultant need to 11 One Monthly Progress Report to be submit district wise Monthly Progress Report submitted for the Package in which Annexure-V, Clause (MPR) or only one MPR for a package. Monthly Progress Report work done by Experts in districts are to 6 be covered. Also, please specify the number of copies i.e. hard and soft of MPR. 3. The price bid where Price The maximum limit for salaries of the experts are 12 No change in RFP condition. offered is more than not as per industry standards and it would be Maximum cost mentioned difficult to find quality experts. Also, the overall budget seems to be on lower side and may kindly above will bereiected. The O&M cost to be paid shall be be allowed to exceed. 40% of Salary Quoted. Any Annexure-IV, other figurequoted in price bid Format for Financial will be ignored. Proposal competent authority reserves the right to reject financial bids which are less than 15% of the maximum cost specified. 13 Earnest Money Deposit It is understood that the bidder need to submit only EMD shall be Rs 5.0 lakhs and only one one Earnest Money Deposit of Rs. 5.00 Lakh along EMD for offering for both the General with one Technical proposal and two Financial Packages. proposal. Kindly confirm. Please specify the no. of working days in a week. Working days As per Government of Odisha working General 14 days. Organization structure Kindly share an organization structure for the Experts will report to ULBS/DUDA as 15 General project. given in Annexure-A Kindly clarify whether the PMU will support the 16 General The DPMU is required to monitor all

Clarification on Pre-Bid Queries Under DPMU Section No Clause, **RFP Clause** Clarification SI.No **Sub Clause and Page** Query no RFP Swachh Bharat Mission under this project. government projects. In this case, the eligible 17 The similar projects must have been bidder is an institute of executed in last 5 years. The other reputes/center of condition of eligible project is specified excellence/consultancy firm in RFP. There is no contradiction. having experience of Page 04 of the RFP successfully executing at The guery with project in last 5 year is document point 2.1 least one similar project for at contradictory. Please Clarify Eligible criteria least 1 year (operation of PMU/PMC/SLTCs/PIU/CLTC/ ECT for any Govt. project) with annual contract value of the project awarded being not less than Rs 100 Lakh The bidders must have at 18 No change in RFP condition. Page 04 of the RFP least 100 persons in their Regarding Manpower- Please consider 100 document point 2.4 payroll as full time/contractual manpower in any month of last 1 fin year from Eligible criteria employees as on 31st March 2018 to 2019 2019 Regarding Faculty-Please consider professionals Under planning Expertise Quality of OWN Faculty/Expert/Technical from social and management background being a 19 Management can be covered. No Support management project. change in RFP. Similar Experience in last 5 No change Please Clarify 20 Page 08 of the RFP vears upto 31st March 2019 document point Experience in other No change 1,2,&3 Institutional Consultancy(of 5 best Strength projects in last 5 years upto Query on 2 Crore-Please consider projects of value

below 50 lakh.

kindly confirm whether the salary and the O&M

31st March 2019). Total value

of projects in INR (1 mark for each Rs2.00 Crore subject to

The price bid where price

maximum 5 Mark)

21

22

Page 22 of the RFP

The Range in which offer can be given

Sl.No	Section No Clause, Sub Clause and Page no RFP	RFP Clause	Query	Clarification		
	document point 6 Financial Proposal Package-II	offered is more than maximum cost mentioned above will be rejected .The O & M cost to be paid shall be 40% of salary quoted.Any other figure quoted in price bid will ignored.The competent authority reserves the right to reject financial bid which are less than 15% of the maximum cost specified.	costs are fixed? If fixed then the participating organizations will have same quote. Kindly confirm. Evaluation will be based on only technical proposal.	is given in RFP which can vary within the range. Further basis of evaluation shall be combined QCBS as specified in RFP.		
23	Page 04 of the RFP document point 2.6Eligible criteria	A consortium / joint venture are not allowed	Request you to kindly allow Consortium/JV	No JV/Consortium permitted.		
24	Point No 18- Evaluation of Offers Similar Experience (In field of Government	(i) Total Number of Assignment (1 mark for each project subject to maximum 10mark)	(i) Total Number of Assignment (1 mark for each project subject to maximum 10mark)	1. Marking for number of project changed from 1- Mark per project to 2 –Marks per project.1 mark per year		
25	Projects) (Establishment and operationalization of PMU/ PIU/ PMC/	(ii) Total Duration of Assignment (in years) (1 mark for each year subject to maximum 10mark)	(ii) Total Duration of Assignment (in years) (1 mark for each year subject to maximum 10mark)	also changed to 2 marks per year Please see addendum. 2. The bidder has to list similar assignments in last 5 years and		
26	SLTC/ CLTC in last 5 years up to 31st March 2019-30 mark	(iii) Total Value of Assignment (in INR) (1 mark for every Rs. 50 Lakh subject to maximum 10 mark)	(iii) Total Value of Assignment (in INR) (1 mark for every Rs. 50 Lakh subject to maximum 10 mark)	cumulative value of duration in number of years shall be taken for marking. 3. Similarly cumulative values of all projects listed shall be considered for marking. Accordingly no change in (iii) of rfp.		
27		Total Duration of Assignment (in years) (1 mark for every year of Consultancy subject to	We request the authority to kindly consider the following change: Total Duration of Assignment (in years) (1 mark for	No change in marking and cumulative duration and value shall be considered for marking.		

Sl.No	Section No Clause, I.No Sub Clause and Page RFP Clause no RFP		Query	Clarification
		maximum 5 mark) Total Value of Projects (in INR) (1 mark for each Rs 2.00 Crore subject to maximum 5 Mark)	every year of Consultancy subject to maximum 5 mark). We request the authority to kindly clarify as to how the marks will be allotted for this criteria, since the consultancy assignments are of short duration i.e 6 months or 1 years. Total Value of Projects (in INR) (1 mark for each Rs 1.00 Crore subject to maximum 5 Mark). Kindly clarify whether the term "total value of Project" means Entire cost of Project or Consultancy Project value/fee.	
28	Earnest Money Deposit (EMD)		We request the authority to kindly clarify on the amount of EMD as in advertisement the EMD amount is Rs 5 Lakhs and in Annexure II checklist point no 19 the amount mentioned is Rs 6 Lakhs.	EMD shall be Rs 5.0 lakhs only. Point 19 stands amended. Pl refer addendum.
29	GST Number		We request the authority to kindly provide the GST number.	Will be given to successful bidder for Invoicing.
30	Submission of Proposal	Submission of Proposal on 10th Sept 2019	We request the authority to kindly provide at least 15 working days once the pre-bid replies are issued.	Revised Date given . Pl refer Addendum
31	Page no-4 of the RFP point 2.Eligible bidder sub section 2.5	Average last 3 years annual consultancy turnover of the bidder should be more than Rs 7.0 Crore during last 3 financial years.	Request to modify the clause as:-Average last 3 years annual consultancy turnover of bidder should be more than Rs 50 Crore	No change in RFP
32	Page no-5 of the RFP point 2.Eligible bidder sub section 2.7	The bidder must have an office in BBSR or to furnish an undertaking to open an office if selected to coordinate with SUDA	kindly remove the clause. In most of the PMU projects ,office space is provided by client hence consultancy firm don't open office in every project location.	Firm's representative must be available in Bhubaneswar for coordination. Existing office or representative for other projects can be nominated for this.
33	Page no-8 of the RFP point 18 Evaluation of	Total number of assignment (1 mark for each project subject to	Request to midify the clause as belowTotal number os assignment(2 marks for each project subject to	Modified please see reply to Q-24 and

SI.No	Section No Clause, Sub Clause and Page no RFP	RFP Clause	Query	Clarification
	offers sub section 2 similar Experience	maximum 10 mark)	maximum 10 marks)	Addendum.
34	Page no-8 of the RFP point 18 Evaluation of offers sub section 2 similar Experience	Total duration of Assignment (1 mark for each project subject to subject to maximum 10 mark) Total Value of Projects (in INR) (1 mark for each Rs 2.00 Crore subject to maximum 5 Mark)	Most of the PMU projects last for 3 to 5 years,hence it is requested to relax the marking scheme as below-Total duration of assignment (in years) (2 marks for each year subject to maximum 10 marks)	Please see explanation under Q 24,25, 26 above& addendum.
35	Page no-12 of the RFP AnnexureII-Data sheet sub section 19	EMD of Rs 6.00 lakh(Refundable) to be deposited	Request to reduce EMD amount to Rs 5.00 Lakh (Refundable)	Please see Q-28 above
36	Page no-13 of the RFP Annexurell-Data sheet sub section 23	Propasals must be submitted no later than the following date and time10th September ,2019 up to 13 hours(1 PM)	Kindly extend the submission date by atleast 15 days for more comprehensive proposal.	Please refer addendum .
37	Limitation of Liability		kindly include "Limitation of Liability" Clause	Limitation of liability clause is added in the addendum .
38	Page no -4 Eligible Bidder 2.5	"Average" last 3 years annual consultancy turnover of the bidder should be more thanRs 7.0 Cr during last 3 financial years.	Consultants with global experience urban development sector shall be able to successfully execute the required assignment. For encouraging such consultants, it is requested that the minimum annual average turnover of the applicant -from advisory and consulting services in India in the last three financial years is should be INR 1000 crores or above.	No change in RFP.
39	Page no -9 QCBS	There shall be 70% weightage to technical scores and 30% weightage to financial score.	Since the technical capability and experience of the applicant is important for a project of this tenure and nature, request that the Techno-Commercial evaluation of the proposal be cosidered in the ratio of 80%(Technical) and 20%(Commercial)	No change RFP.
40	Page no-21 Financial	Capped fees of experts at INR	Since the technical capability and experience of the	No Change in RFP.

Clarification on Pre-Bid Queries Under DPMU Section No Clause, SI.No **RFP Clause** Clarification **Sub Clause and Page** Query no RFP Proposal 60,000 for Team Lead including team is important. We request that the fees quoted by Finance Expert & HR Expert and applicant be allowed to be market determinant and not INR 55,000 for other Experts capped to specific fees. We request that a draft agreement be shared for Draft agreement already part of RFP. 41 Agreement reference. Yes Board resolution in favor of We request that a board resolution authorizing the 42 **Authorized Signatory** authorized representative shall be signatory to sign the bid be acceptable accepted. We request that out of pocket expenses, if any, during NO change in RFP. All expenses to be Out of Pocket Expenses incurred 43 the assignment, be reimbursed by the authority at included in the offered fee. by Consultants actuals. We request the Authority to confirm if office space Yes Office Space shall be provided to the resources deployed for the 44 assignment. We request that atleast 3 weeks time is given for Revised due date for submission given Page no-2 Bidding 45 Last date for Submission of Bids submission of application, post the uploading of reply in addendum. Schedule to the gueries to the RFP. In the Given format for Financial Proposal of Package-I, Revised Annexure – A enclosed may in Column-III, the total number of specialists are given please be reffered. 46 12(Team lead including Finance Expert and HR Expert) plus 23 other experts(Mointoring and Evaluation and Infrastructure Experts). However the breakup of Annexure-IV-(Financial Specialists given in the table for Package-I(Annexure-A-**Proposal Submission** Details of PMU Package-1), following discrepancies are Form). Package -1 in found.01 no.of Finance Expert, 01 no of HR Expert, 09 Col iii nos of Team Leads+6 nos of M&E Experts+15 nos of Infrastructure Experts=Total-32 is mentioned, which is short of 03 nos of Specialists in comparision to the stipulated 35 specialists as mentioned in the Financial bid.

Sl.No	Section No Clause, Sub Clause and Page no RFP	RFP Clause	Query	Clarification
47	Annexure-IV-(Financial Proposal Submission Form).Package-2 in Col-3		In the Given format for Financial Proposalof Package-II , in Column-III, the total number of specialists are given 12(Team lead including Finance Expert and HR Expert) plus 23 other experts(Mointoring and Evaluation and Infrastructure Experts). For each package the total number of specialists are (12+23=35). However the breakup of Specialists given in the table for Package-II(Annexure-A-Details of PMU Package-2), following discrepancies are found.02 no.of TLS at State Cell, 12 nos of Team Lead+7nos of M&E Expert+19 nos of Infrastructure Expert=Total-40) is mentioned, which is excess of 05 nos of specialists in comparision to the stipulated 35 specialists as mentioned in the Financial Bid.	No change in financial proposal format. Revised Annexure- A clarifies the position.
48	Annexure-I (Instructions to Bidders)		Clause.18 (Evaluation of Offers), Under SI-2 in the table (Similar Experience in field of Government projects) in Establishment and Operationalization of PMU/PIU/PMC/SLTC/CLTC) in last 05 years up to 31st March 2019-30 Marks, under the sub-criteria (1st row, Total number of Assignment) -1 mark is assigned for each completed project subject to maximum 10 marks. In this Context, we would request you to either (i) allow us to mention 10 nos. of similar projects during last 10 years in place of last 5 years; or (ii) assign 2 marks for each completed projects during last 5 years in place of assigning 1 mark for each completed projects.	Marking for number of assignment changed from 1 mark to 2 marks refer addendum.
49	Annexure-A (Details of PMU Package-1)		Dhenkanal(M),Kamakhyanagar(N) and Hindol (N) is mentioned under the Cuttack District Cluster, where as these same ULBs are also mentioned in Dhenkanal District Cluster under Package-2. Request you to retain the above 3 ULBs under Dhenkanal District Cluster (Package-2); and delete from the Cuttack District	Refer revised Annexure –A.

Clarification on Pre-Bid Queries Under DPMU Section No Clause, SI.No **RFP Clause** Clarification **Sub Clause and Page** Query no RFP Cluster (Package-1). Similarly, at Annexure-A (Details of PMU Package-1), Sambalpur District Cluster where as these same ULBs are also mentioned in Sundargarh District Cluster under Package-2. Request you to retain the above 2 ULBs under Sambalpur District Cluster (Package-1); and delete from the Sundargarh District Cluster (Package-2). Clause.18 (Evaluation of Offers), Under SI-2 in the table Marks changed from 1 mark to 2 (Similar Experience in field of Government projects) in marks refer addendum. Establishment and Operationalization of PMU/PIU/PMC/SLTC/CLTC) in last 05 years up to 31st Annexure-I 50 (Instructions to March 2019-30 Marks, under the sub-criteria (2nd Bidders)) row, Total duration of Assignment in years) -1 mark is assigned for each year subject to maximum 10 marks.In this Context, we would request you to assign 2 marks for each year. For Deposit of the EMD, in addition to Demand Draft No change in RFP. 51 we request you to allow to submit the same through Fixed Deposit Receipts.(FDR) Cost of RFP Documents (Non-Refundable) and Earnest EMD shall be Rs. 5.0 lakhs only. Money Deposit (Refundable) is stated as Rs 15000/and Rs 5.0 Lakh Respectively. However in Annexure-II(Data Sheet and Check List) in Clause no -19 the cost 52 First Page of tender money as well as EMD is mentioned as Rs 5000.00(non-Refundable) and Rs 6.0 Lakhs (refundable). We request you to kindly clarify the actual costs of the tender money as well as EMD.

ANNEXURE-A

LIST OF PROFESSIONALS UNDER DISTRICT PROJECT MANAGEMENT UNIT(DPMU), IN SUDA & STATE CELL

PACKAGE-I

	Location	No. of Professionals			
District		Team Lead	M&E Expert	Infra Expert	
District Serial No.	SUDA	2 (Finance Expert-1 & HR Expert-1)	0	1	
1	BALASORE	1	1	1	
2	BHADRAK	1	1	1	
3	CUTTACK	1	1	1	
4	PURI	1	0	1	
5	GANJAM	1	2	3	

6	KHURDA	1	1	1
7	NAYAGADA	0	0	1
8	KORAPUT	1	0	1
9	MALKANAGIRI	0	0	1
10	GAJAPATI	0	0	1
11	RAYAGADA	1	0	1
12	DEOGARH	0	0	1
13	JHARSUGUDA	1	0	1
14	SAMBALPUR	1	0	1
	TOTAL	12	6	17

PACKAGE-II

District	Location	No. of Professionals			
Serial No.		Team Lead	M&E Expert	Infra Expert	
15	MAYURBHANJ	1	2	1	
16	ANGUL	1	0	1	
17	JAJPUR	0	0	1	

18	DHENKANAL	1	1	1
19	BARAGARH	1	1	1
20	SUBARNAPUR	1	0	1
21	NUAPARA	0	0	1
22	BOUDH	0	0	1
23	KENDERAPARA	0	0	1
24	NABARANGAPUR	0	0	1
25	SUNDERGARH	1	1	1
26	KEONJHAR	1	1	1
27	KALAHANDI	1	0	1
28	PHULABANI	0	0	1
29	JAGATSINGHPUR	1	0	1
30	BOLANGIR	1	1	1
STAT	E CELL, H&UD	2	0	0
	TOTAL	12	7	16

ADDENDUM NO -1

Addendum No-1 to RFP NO.1786 Dated.26.8.2019 RFP for establishment and operationalisation of Project Management Unit (PMU) in 30 Districts.

This addendum No-1 is issued to amend following conditions of above RFP:

- 1. The due date for submission of bids under this RFP is modified to 26th Sept. 2019 12:00 P.M. Accordingly the RFP shall be available for downloading from web site up to 25.09.2019. The above amendment may be read at all places in the RFP where bids submission date was mentioned.
- 2. Clause no-18 evaluation of offer sl.no-2 similar experience marking revised as under
 - i. 1 mark per project subject to maximum 10 marks is changed to 2 marks per project subject to maximum 10 marks.
 - ii. 1 mark per year subject to maximum 10 marks is changed to 2 marks per year subject to maximum 10 marks.
- 3. In Annexure II checklist point no 19 the EMD amount mentioned is Rs 6 Lakhs is amended to read as Rs. 5.00 lakhs.
- 4. Under Annexure vi draft form of contract ii. General conditions of contract clause no-11- Limitation of liability is added as under "The total liability of the firm under this contract shall be limited to the total value of contract".
- 5. Annexure- A is revised & enclosed to indicate requirements of experts under package i&ii. Which may please be refered.
- 6. All other terms & conditions of RFP remains unaltered.

Additional Director, SUDA